



## The Foundation of Nursing Studies

### Trustee Vacancies

The Foundation of Nursing Studies is seeking enthusiastic Trustees to join our Board. We are a growing organisation with an exciting vision for our future.

The Foundation of Nursing Studies (FoNS) is a creative charity with innovative research-based programmes which support the wellbeing of nurses and nursing teams. Since its inception over 30 years ago FoNS has developed an excellent reputation for its unique approach to working with nurses in health and care settings across the UK to lead innovations in the workplace which transforms the way nurses work and care for individuals, and facilitating the right workplace environment and culture.

We wish to strengthen our Board with people who have the necessary skills, energy and commitment. We welcome applicants from all backgrounds and are particularly interested in individuals with experience in one or more of the following areas:

- Public affairs
- Digital and AI
- Experience of FoNS' programmes
- Social enterprise or commercial business growth
- Equality, diversity, inclusion and anti-racist practice

FoNS is committed to having a diverse and representative board. If you are passionate about improving the wellbeing of our health and social care workforce, and thereby the quality of the care they provide, and can contribute to strategic thinking and oversight - we would love to hear from you.

Board meetings are held every quarter on Mondays 3.00pm - 5.00pm. Virtual attendance at meetings can be arranged if attending in person in London is not possible. There will be annual strategy days and ad hoc events to attend. Trustees are not remunerated but reasonable travel expenses will be reimbursed.

We welcome applications from those without or with limited Trustee experience.

To apply, please send an expression of interest, along with your CV and a completed diversity monitoring form to [lexi.sandham@fons.org](mailto:lexi.sandham@fons.org).

Online opportunity to meet the CEO, Senior Person Centred Practice Programme Facilitator and Chair of the Board of Trustees with any questions: 25<sup>th</sup> or 27<sup>th</sup> June. Please contact [lexi.sandham@fons.org](mailto:lexi.sandham@fons.org) for more information on how to attend.

Closing date for applications: 10<sup>th</sup> July 2025. Shortlisting w/c 14<sup>th</sup> July  
Interviews to take place 1<sup>st</sup>, 4<sup>th</sup> or 6<sup>th</sup> August. All interviews will be held virtually via MS Teams.

## Trustee role description

Trustees are required to ensure that the Foundation of Nursing Studies (FoNS) operates in a manner which enables it to fulfil its charitable objects and is effective. Trustees are expected to adhere to the Seven Nolan Principles of Public Life.

### General responsibilities:

- To sustain and champion FoNS' purpose and strategic direction.
- To attend and actively contribute to all Board meetings, sub committees and any functions.
- To ensure that FoNS adheres to robust governance and policies, and complies at all times with its charitable objects, charity law, and relevant legislation or regulations.
- To maintain proper financial control and ensure that FoNS applies its resources exclusively in pursuance of its charitable objects.
- To provide support to the Chief Executive and the Executive team as required.
- To establish, maintain and continually improve Board performance.
- To use knowledge skills and experience to benefit and promote FoNS as an ambassador.
- To act in the best interests of FoNS.

### Person Specification:

- A commitment to FoNS' mission, vision, and values.
- Strong strategic thinking and decision-making skills.
- Effective communication skills and a collaborative approach.
- Experience in governance, leadership, or relevant professional expertise.
- Knowledge of nursing or the broader health and care landscape (desirable but not essential).
- Expertise in one of the following areas: public affairs, digital and AI, marketing or the development of a social enterprise or commercial business.

### Time Commitment:

Quarterly 2 hour Board meetings and an annual away day.

Subcommittee meetings if appointed.

Attendance at any events held by FoNS.

Representing FoNS with external stakeholders.

# Supporting information

**Foundation of Nursing Studies Annual Report 2023-24**

<https://www.fons.org/aboutus/our-governance>

**Foundation of Nursing Studies website**

<https://www.fons.org>

**The following guidance from the Charity Commission is useful for trustees. To view these publications, please visit**

[www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications).

## **Trusteeship**

**The essential trustee: what you need to know, what you need to do**

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/866947/CC3\\_feb20.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/866947/CC3_feb20.pdf)

**The essential trustee: 6 main duties**

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/544220/Jigsaw.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/544220/Jigsaw.pdf)

**Charity Commission: Trustee role and board: detailed information**

<https://www.gov.uk/topic/running-charity/trustee-role-board>

**The Seven Nolan Principles of Public Life**

<https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>



## Diversity Monitoring Form

FoNS is dedicated to ensuring that all opportunities are provided equally for all people, and by monitoring this information, we are able to find solutions on any areas where we are falling short. To help us do this, please complete the following form.

Your data will be treated with confidentiality as per GDPR regulations, and will be anonymised when stored and used for diversity reviews.

**Ethnic Category describes how you see yourself and is a mixture of culture, religion, skin colour, language and origins. It is not the same as nationality.**

Please tick one of the following

### White

- ☐ British
- ☐ Irish
- ☐ Other

### Mixed

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian
- ☐ Other

### Asian or Asian British

- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Other

### Black or Black British

- ☐ Caribbean
- ☐ African
- ☐ Other

### Other

- ☐ Chinese
- ☐ Other – please detail if comfortable
- ☐ Not known
- ☐ Prefer not to say

Do you have a disability, impairment or health condition which affects your day-to-day activities?

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

**Disability comes in many forms, not all of these are visible. Please let us know if you require any adjustments in attending drop in sessions, interviews, or the submitting of any documents.**